

- fundraising with -



HIGH HILL RANCH

FOOD • FAMILY • FUN

**ALL THE PIE FUNDRAISING DETAILS YOU NEED,
INCLUDING DETAILS ON TIMELINES,
PICKUP AND DISTRIBUTION.**

**QUESTIONS?
CONTACT US!**



530.644.1973



piefundraisers@highhillranch.com



2901 High Hill Road,
Placerville, CA 95667

HOW IT WORKS:

- Bulk pie orders are offered mid-August through mid-December.
- To access the wholesale pricing, purchase any combination of pies offered, totaling 50 or more.
- Pie orders must be submitted no later than 10 days prior to the requested pick-up date to fill the order.
- Any orders less than a total of 50 pies will be regular retail pricing and can be purchased at the Pie House. No form required.
- Payment is required at the time the order is placed. See instructions below on how to place your order.
- Pie pick-up is weekday mornings, by the hour. Any afternoon pickup requested, must be approved by High Hill Ranch, based on staff availability. Pick-up date and time will be confirmed once the order is submitted, and payment is received.

TIPS:

- Create a unique form for your group and include the variety of pies offered and that the pies are from High Hill Ranch.
- Some groups increase the pie prices anywhere from \$5-\$10 each.
- Order a few extra of the most popular pies for any late requests or to generate more sales at time of distribution.
- Since pie orders need to be submitted no later than 10 days prior to the requested pickup date, some suggestions:
 - Close the selling window 14 days prior to the desired pickup date to allow for late submissions and changes.
 - Wait until 10 days before desired pickup before placing the order to allow all orders on your end to settle.
 - Last minute changes are not allowed once the order has been placed but additional pies at the time of pick-up can be purchased at the wholesale price.

PLACING THE ORDER:

- Go to HighHillRanch.com and click on Pie Fundraising. To place the order, click on "Get Started" to find the Pie Fundraiser order form. This is a fillable PDF form so fill out all the required fields to avoid any delays.
- Email the completed order form to: piefundraisers@highhillranch.com
- Include in your email:
 1. Two additional dates/times for pickup (all pickups are by the hour; no half hour slots available).
 2. The payment type that will be used: credit card, check, cashier's check, money order or cash. All checks should be made out to: High Hill Ranch, LLC and can be paid in-person in the office located at: 2901 High Hill Road, Placerville.

- Once the order is received and processed by High Hill Ranch, we will call to make payment arrangements and go over pickup options.
- If a response is not received from High Hill Ranch via email or phone within 3 business days of submission, please send an email to: piefundraisers@highhillranch.com or call the office at 530-644-1973.

Note: If the PDF order form is not completely filled out, we will need to move on to the next order in line, while waiting for all the proper information. This may result in losing a preferred date/time.

PICK-UP PROCEDURES:

- Prior to pick-up, ensure there is a main person in charge of receiving the pies. This delegate will be responsible for filling out the on-site agreement form "Pie Sign-Off and Pick-Up Agreement", which confirms all pies ordered were received.
- Consider the number of vehicles needed for pick-up to ensure the space needed to transport.
- Pull the vehicles behind the Pie House Restaurant, in front of the Pie Porch. Go inside the Pie House and notify them that you have arrived for a bulk pie order.
- The pies ordered will be brought out on baker's racks to the vehicles and 2 pies will be placed in a small box that stack on top of each other for easy travel.
- Once the order is received, loaded and the agreement signed, no further changes or accommodations will be made. All parties are in agreement, all items ordered and paid for were received.

DISTRIBUTION:

- All pies are labeled on the bottom of the bag, along with cooking instructions. To ensure the correct pie is distributed, it is essential to check the bottom of each bag, since some pies look similar.
- Pies are unbaked and frozen fresh to provide the best quality home baked pie available. The exception would be the Pumpkin and Pecan, which are baked and then fresh frozen.
- The pies will hold up best if kept cold/frozen as long as possible. Recommended that the pies are distributed within 2-3 hours of pick-up or you will need access to a refrigerator/freezer.
- Thawed pies can begin to leak juices, especially if they are tipped in anyway. Fully thawed pies can be refrozen without loss of quality.

THANK YOU FOR YOUR ORDER!
LOOKING FORWARD TO DOING BUSINESS IN THE FUTURE!

